



## DONOR QUESTIONNAIRE

Thank you for your interest in donating to our organization. The Florida Air Museum is a 501(c)3 organization (Federal ID #59-3679477). Donations to our organization may be tax deductible (please discuss with your tax consultant). The donor is responsible for determining the value of the donation.

To offer items for donation to The Florida Air Museum, please:

### Complete the following Donor Questionnaire form.

- List each item, attaching an itemized list and photographs.
- Give detailed history for the item(s): who owned it/used it, where was it used, any important stories, anecdotes, or other information. The background of the item is as important as the item itself. Please include documentary evidence of an object's history including, but limited to: a dated bill of sale or sales receipt, will, inventory, auction catalogue, published reference, exhibition record, correspondence, photograph or, in exceptional cases, if documentary evidence cannot be obtained, a signed statement from the donor or vendor that confirms the accuracy of the account. Proof of such documentation will be needed before the acquisition review process can be initiated.
- Do not send items at this time. All collection offers must be made in writing. We cannot accept actual objects for review without prior consultation.

Thank you for taking the time to fill out this questionnaire. Please return to:

Development Director,  
Michelle Rhinesmith  
[mrhinesmith@flysnf.org](mailto:mrhinesmith@flysnf.org)

### Please note:

- Due to conflict of interest laws, the Museum may not provide an appraised value for donated objects. If a value is needed for tax purposes, please consult an independent appraiser.
- The Florida Air Museum appreciates monetary support for the care and management of your donation in perpetuity. Please indicate the amount you wish to donate: \$

**I. Donor Information:**

Name (s):

Title:

Business Name (if applicable):

Address:

City:

State:

ZIP:

Phone:

FAX:

E-Mail:

Donor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**II. Object Information:**

Date:

Value of Object (Donor must assign an amount):

\$

Description:

Please attach list and photographs (digital link, disk, or hardcopies):

Are there any documents (such as photographs, letters, bill of sale, or newspaper articles) related to the item that you would like to include in the donation, or allow the museum to copy? The more information and documentation, the better use the Museum would be able to make of your donation:

**III. Previous/Original Owner's Information:**

Was there any previous owner?      Yes      No      Relationship to you:

Previous/Original Owner's Name (s):

Title:

Business Name (if applicable):

Birth Date:

Place of Birth:

Death Date:

Place of Death:

How did you acquire the object(s)?

**THANK YOU!! PLEASE RETURN COMPLETED FORM TO:**

**Development Director,**

**Michelle Rhinesmith**

**mrhinesmith@flynf.org**

**4175 Medulla Road, Lakeland, FL 33811**

\*A completed form is required in order to initiate the review process.